

Minutes of the annual meeting held on 10th May 2017 at 7.30pm in the blue room at the Morritt.

1. Election of Chairman.
Cllr D Anderson was voted in favour to represent the Parish Council for another year, proposed by Cllr J Hare, seconded by Cllr F Wallis. The Chairman signed a declaration of office form.
2. Apologies for absence.
None.
3. Sign a new declaration of office form.
All re-elected and newly elected Councillors must sign this form before any further business concludes.
4. Election of Vice Chairman.
Cllr P Gilbertson was voted in favour for the roll of the Vice Chairman, proposed by Cllr F Errington and seconded by Cllr A Falshaw.
5. Co-opt Councillor for Rokeby Parish.
The Chairman asked if anybody has come forward yet, the clerk said no not at the moment, but hopefully at the next meeting we will have somebody to fill this place.
6. Minutes of the last meeting.
The minutes were sent out with the agendas prior to this meeting, the Chairman asked members do we all agree with the minutes all agreed, proposed by the Vice Chairman and seconded by Cllr S Short, the Chairman signed the minutes as a correct record.
7. Matters Arising.
Overgrowth of vegetation around the Abbey Bridge.
The clerk said that the matter has been reported to the authority also suggesting for a trial period move the stop line for the traffic lights further back towards Mains House farm entrance then large vehicles have the full width of road where it seems to cause problems on a regular basis.
8. Accounts for the end of the financial year 31st March 2017.
The clerk handed out copies of the accounts, and explained that the vat refund of £22.10 shown on the end of year accounts in receipts which has been accounted for, unfortunately it now has been delayed due to HM revenue requesting that our accountant changes the date on the claim form by one day. The Vice Chairman said that the accounts are correct but this is as an owed debt, and should be noted in the minutes.
9. Approval of Annual return for the audit BDO year ended 31st March 2017
Members agreed that the form is correct and it was proposed by Cllr J Hare and seconded by Cllr F Errington, the clerk will now forward the form on to our internal auditor.

10. Correspondence.

The clerk said that there are only 7 letters none of importance. The list will be included in the minute file.

11. A.O.B

- The clerk said that the Council must go along with recommendations for the Transparency Code which should be done by March 2018, if we don't comply with the Governments smaller authorities code by 2017/18 we could risk a legal challenge from 17/18 and possibly a public interest report being issued against us. There is funding for this I have booked a place for a training session at County Hall on June 21st 2017 and hopefully we will be able to meet this proposal.
- The clerk said that the PC insurance is due £288.46
- Brignall road potholes towards Greta bridge.
- Eggleston Abbey potholes on the road leading up towards the Abbey.
- A66 speed limit request on sections of the road between Cross Lanes and Abbey lane junction.
- Obstructing tree branches at Brignall pond.
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12. Date of the next meeting.

11th October 2017 was agreed.

No further business the meeting closed at 8.45pm